

Human Services Board Agenda - Jefferson County
Jefferson County Workforce Development Center 874 Collins Rd, Room 103
Jefferson, WI 53549

Date: Tuesday, December 12, 2023, **Time:** 8:30 a.m.

Topic: Human Services Board Meeting

Join Zoom Meeting

<https://zoom.us/j/94280034464?pwd=dkZGanZ1TFNTV1M0QlhpVGpzS2JnZz09>

Meeting ID: 942 8003 4464

Passcode: 750434

+13126266799 US (Chicago)

Committee Members:

Jones, Dick (Chair)
Kutz, Russell (Vice Chair)
Racanelli, Gino

Wineke, Michael
Lund, Kirk
Nsibirwa, Sira

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the December 12, 2023, Agenda
5. Public Comment *(Members of the public who wish to address the Board on specific agenda items must register their request at this time.)*
6. Approval of November 14, 2023, Board Minutes
7. Communications
8. Review of the October 2023 Financial Statement
9. Discuss and Approve November 2023 Vouchers
10. Discussion and Possible Action on New 2023 Professional Service Contracts *(Family/Unpaid Caregiver Supports & Services, Sober Living, CCS Regional Service Array, AODA Residential, and Foster Care)*
11. Discussion and Possible Action on New 2024 Professional Service Contracts *(Elderly Nutrition Program, Lawn Care/Tree Trimming, Day Care, CCS Regional Service Array, AODA Residential, Foster Care, Fiscal Agent, Family/Unpaid Caregiver Supports & Services, Health & Wellness, Respite, Counseling & Therapeutic Services, Sober Living, and Cleaning.)*
12. Accepting the Department of Justice's Deflecting Court Involvement Due to School Refusal Grant at the Human Services Department and amending the 2024 budget
13. Presentation on Adult Protective Services (APS) program
14. Discussion and Possible Action on Amendment to the Marsh Country Intergovernmental Agreement
15. Discuss Nominations and Possible Action for the Crisis Intervention Training (CIT) Officer of the Year Award
16. Director's Report
17. Adjourn

Next Scheduled Meetings:

Tuesday, January 9, 2024, at 8:30 a.m.

Tuesday, February 13, 2024, at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours before the meeting at 920-674-7101 so appropriate arrangements can be made.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

JEFFERSON COUNTY HUMAN SERVICES
Board Minutes
November 14, 2023

Board Members Present in Person: Richard Jones, Russell Kutz, Michael Wineke, Kirk Lund, and Gino Racanelli

Others Present: Director Brent Ruehlow; Administrative Services Division Manager Brian Bellford; County Administrator Ben Wehmeier, Assistant of the County Administrator Michael Luckey, Behavioral Health Division Manager Holly Pagel, and Office Manager Kelly Witucki

1. **CALL TO ORDER**
Mr. Jones called the meeting to order at 8:30 a.m.
2. **ROLL CALL/ESTABLISHMENT OF QUORUM**
Nsibirwa absent/Quorum was established.
3. **CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW**
Mr. Ruehlow certified that we are in compliance.
4. **REVIEW OF THE NOVEMBER 14, 2023, AGENDA**
5. **PUBLIC COMMENTS**
No Comments
6. **APPROVAL OF THE OCTOBER 10, 2023, BOARD MINUTES**
Mr. Wineke made a motion to approve the October 10, 2023, board minutes.
Mr. Kutz seconded.
Motion passed unanimously.
7. **COMMUNICATIONS**
No communications
8. **REVIEW OF THE SEPTEMBER 2023 FINANCIAL STATEMENT**
Mr. Bellford reviewed the September financial statement (attached) and reported that we are projecting a positive year-end fund balance of \$882,308. This is down from \$937,491 from last month because of an alternate care placement that we anticipate for the rest of the year. This balance does include our carryover from 2022, including \$650,000 from our reserve carryover. With this projection, we have, at this point, a surplus of only \$232,308, when the reserve is excluded.
9. **DISCUSS AND APPROVE OCTOBER 2023 VOUCHERS**
Mr. Bellford reviewed the summary sheet of vouchers totaling \$859,181.64 (attached).
Mr. Wineke made a motion to approve the October 2023 vouchers totaling \$859,181.64.
Mr. Lund seconded.
Motion passed unanimously.
10. **DISCUSSION AND POSSIBLE ACTION ON NEW 2023 PROFESSIONAL SERVICE CONTRACTS (FOSTER CARE, LAWN CARE/TREE TRIMMING/PLOWING, CLEANING, AND GUARDIANSHIP)**
Mr. Ruehlow reported that we have four new service providers. (attached)
Mr. Jones made the motion to approve the contracts as listed.
Mr. Racanelli seconded.
Motion passed unanimously.

11. PRESENTATION ON THE CO-RESPONDER MODEL AND CRISIS BILLING

Ms. Pagel presented on the Co-Responder Model. A model for crisis response pairing mental health professionals with law enforcement.

Mr. Bellford then presented on the crisis billing and possible changes for 2024.

12. DIRECTOR'S REPORT

Mr. Ruehlow reported on the following items:

- On December 3, the ADRC will be holding the Purple Tube Project event at Fairview Sports Bar and Grill in Jefferson. This project is to assist families and first responders by providing information that may be helpful in the event of a medical or behavioral emergency for someone who may be impacted by dementia.
- November is National Alzheimer's Disease Awareness Month. The ADRC and Tomorrow's Hope wanted to shine light on the disease by lighting up the Jefferson Pedestrian Bridge at Rotary Park with purple lights for the month of November.
- We continue to move forward with the Youth Crisis Stabilization Facility in Watertown. Staff have been hired and currently are being trained at the facility. We are looking at December 15 for the official date we can start accepting admissions.
- Our Crisis Services Manager, Kim Propp held the annual Crisis Intervention Training (CIT). There was a total of thirteen officers that attended from five different jurisdictions.
- Last week we held our Motivational Interviewing Training for new staff.
- November is Homelessness and Hunger Awareness Month. On November 29th, our CCS department will be hosting a documentary viewing surrounding the subjects of homelessness and hunger.
- Our FCT (Family-Centered Therapy) Supervisor, Stacey Palermo presented alongside our FCT Consultant from North Carolina, Tiffany Long, at the Children's Come First Conference in Wisconsin Dells.
- We continue to have concerns with Feil's Catering, who provide our congregate and home delivered meals. They continue to be short on the amount of food, along with not meeting the temperature requirements. We will continue to monitor these concerns and keep the board informed.

13. ADJOURN

Mr. Racanelli made a motion to adjourn the meeting.

Mr. Lund seconded.

Motion passed unanimously.

Meeting adjourned at 9:40 a.m.

Minutes prepared by:

Kelly Witucki

Office Manager

Human Services

NEXT BOARD MEETING

Tuesday, December 12, 2023, at 8:30 a.m.
Jefferson County Workforce Development Center
874 Collins Road, Room 103

Financial Statement Summary

October, 2023

We are projecting a positive year-end fund balance of \$877,099. This balance does our carryover from 2022, including \$650,000 from our reserve carryover. With this projection, we have, at this point, a surplus of only \$227,099, when the reserve is excluded.

Summary of Variances:

- **We are projecting \$5,280,831 in total CCS expenses, compared to budgeted costs of \$4,849,727. Our revenue is projected to be \$4,243,280, compared to a budget of \$4,820,930.** This is because of contractor costs being over the MA rate and leading to a CCS budget deficiency. We have accounted for increased CCS contractor costs and increased CCS WIMCR revenue as part of our 2024 budget.
- Hospitalizations and detox are driving a large unfavorable balance for mental health. **Hospital/Detox is projected to be over budget (unfavorable) by \$178,306 (Net basis):**

	Budget	Actual	Projection
Revenue	\$330,000	\$506,875	\$608,250
Expenditures	\$1,170,000	\$1,355,464	\$1,626,556
Net	\$(840,000)	\$(848,589)	\$(1,018,306)

We have seen a decrease in State Institute charges recently; although, those have been offset by alternate care placements. The State Institute charges for the past several years are shown below:

2023*	2022	2021	2020	2019	2018	2017
1,081,570	886,829	942,687	696,473	906,528	684,454	692,789

* = 2023 amount is through October.

The October 2023 State Institute bill was a net credit of (\$26,275). The September bill was \$22,430.

- **The Nutrition Programs – Home Delivered Meals, Site Meals, and NSIP – are projected to have a combined \$57,076 net unfavorable balance.** We are presenting these programs with a combined, net balance, because GWAAR has allowed us to flex the costs and funding among them. While ARPA revenue is down, participant contributions and MCO funding is up.
- **CLTS revenue is projected to be over budget by \$176,981. CLTS expenses are projected to be over budget by \$122,880.**
- **Salary expenses are projected to be under budget by \$1,304,469:** This is because of numerous vacant or unfilled positions. On the BH side, most of this is because of CCS and EMH positions. Additionally, the CPS and Intake teams in the Children and Families Division have seen

numerous vacancies throughout the year, as well. Finally, as noted above, some of the new 2023 CLTS SSC positions are unfilled. The ADRC and Economic Support have also been understaffed for most of the year.

- **Fringes and benefit expenses are projected to be under budget by \$714,226.** This would be due to several reasons. One, it would correspond to salaries and vacant positions. Two, we are seeing a large variance in health insurance costs, as many more staff opted out of the health insurance program that we projected when doing the budget.
- **Children Alternate Care expenses are projected to be under budget by \$760,682.** This projection includes Shelter and Detention costs. As shown on the Alternate Care summary, our RCC have moved into a group home, and that less costly placement has been accounted for in our projection.
- **CRS and adult alternate care costs are projected to be \$125,819 and \$249,170 over budget, respectively.** These costs have increased dramatically recently. CRS will have some MA billing (this year) and WIMCR recovery (next year) to help offset the costs. The adult alternate care projection is being drive by one large placement that we are projecting through December.
- The Transportation program continues to see an increased demand for services. **As such, we are projecting revenue to exceed the budget by \$55,994 while expenses are projected to exceed the budget by \$134,638 for a net unfavorable balance of \$78,645.** We did receive our second new van from the State, and we returned the rental on July 31. We did take another old car out of service, which will help with repair and service costs. We do have another grant that will provide us with a third van.
- **The ADRC is projected to have a net favorable balance of \$100,792.** This is because some vacancies throughout the year have led to lower staffing costs. Also, the staff have been able to bill the Fed MA rate, which reimburses at 100%, at a higher frequency than in prior years.
- **Costs related to the HOPE (housing) program are projected to be over budget by \$109,548.** This is down substantially from a few months ago.
- **WIMCR revenue projections are shown below.** We should receive final WIMCR numbers in late December. These payments always have a significant impact on our year-end budget.

Program	2023 Projection	2022	2021
OPMHSA, TCM, CSP, Crisis	725,000	791,691	761,417
CCS	955,888	706,619	(286,409)
CRS	177,053	188,613	212,285
Total	1,857,941	1,686,923	687,293

- **Operating Reserve:** We are projecting a year-end balance of \$650,000 in the operating reserve this year.

BEHAVIOR HEALTH DIVISION: Projected unfavorable balance of \$1,193,174. This is because of hospitalization, alternate care, and CRS expenses. We are also under budget with CCS and EMH revenue.

CHILDREN & FAMILY DIVISION: Projected favorable balance of \$1,254,579 because of reduced costs for alternate care and staffing/positions and increased revenue for TSSF.

ECONOMIC SUPPORT DIVISION: Projected favorable balance of \$84,039.

AGING & ADRC DIVISION: Projected unfavorable balance of \$30,263. While the Transportation and Nutrition programs are unfavorable, they are offset by the ADRC, which is favorable.

ADMINISTRATIVE DIVISION: Projected favorable balance of \$111,919.

OPERATING RESERVE: Projected favorable balance of \$650,000.

Statements are unaudited.

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT
STATEMENT OF REVENUES & EXPENDITURES
 Projection based on October 2023 - Financial Statements

SUMMARY

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2022 Budget	Year End Variance
Federal/State Operating Revenues	15,888,799	4,124,463	20,013,262	22,300,051	22,540,465	26,077,999	27,071,373	(993,373)
County Funding for Operations (tax levy & transfer in)	8,009,891	0	8,009,891	7,687,620	8,193,180	9,831,815	9,831,815	0
Total Resources Available	23,898,690	4,124,463	28,023,153	29,987,671	30,733,645	35,909,815	36,903,188	(993,373)
Total Adjusted Expenditures	28,382,084	1,947,521	30,329,606	30,716,207	31,563,945	36,419,498	38,289,970	1,870,472
OPERATING SURPLUS (DEFICIT)	(4,483,394)	2,176,941	(2,306,453)	(728,536)	(830,300)	(509,683)	(1,386,782)	877,099
Balance Forward from 2022-Balance Sheet Operating Reserve	1,386,782		1,386,782	1,166,829		1,386,782	1,386,782	0
NET SURPLUS (DEFICIT)	(3,096,612)	2,176,941	(919,670)	438,293	(830,300)	877,099	0	877,099

REVENUES

STATE & FEDERAL FUNDING

MH & AODA Basic County Allocation	1,954,014	(312,861)	1,641,153	1,967,487	1,628,345	1,969,384	1,954,014	15,370
Children's Basic County Allocation	1,370,942	(228,490)	1,142,452	1,368,673	1,203,061	1,370,942	1,443,673	(72,731)
Children's L/T Support Waivers	2,427,420	1,023,345	3,450,766	3,409,333	2,980,704	4,071,987	3,576,845	495,142
Behavioral Health Programs	976,601	93,042	1,069,644	481,329	1,907,284	1,291,434	2,288,741	(997,307)
Community Options Program	129,504	52,261	181,765	218,118	181,765	218,118	218,118	0
Aging & Disability Res Center	589,545	438,943	1,028,488	1,133,916	992,363	1,233,948	1,190,835	43,113
Aging/Transportation Programs	716,461	18,421	734,882	1,020,021	821,630	887,771	985,956	(98,185)
Project YES!	0	0	0	0	0	0	0	0
Youth Aids	746,491	(101,436)	645,055	709,161	765,522	766,998	918,626	(151,628)
IV-E Legal and Legal Rep	94,584	108,377	202,962	81,648	67,343	112,942	80,812	32,130
Children & Families	692,415	47,657	740,072	643,630	602,006	932,180	745,222	186,958
I.M. & W-2 Programs	919,344	379,975	1,299,319	1,760,947	1,417,312	1,737,309	1,700,775	36,534
Client Assistance Payments	163,922	21,901	185,823	211,625	170,000	222,987	204,000	18,987
Early Intervention	186,418	(27,939)	158,479	186,402	155,348	190,174	186,418	3,756
Total State & Federal Funding	10,967,662	1,513,195	12,480,857	13,192,290	12,892,684	15,006,175	15,494,035	(491,616)

COLLECTIONS & OTHER REVENUE

Provided Services	3,054,265	2,090,080	5,144,345	6,615,850	7,030,674	7,974,026	8,436,809	(462,783)
Child Alternate Care	84,294	0	84,294	129,221	114,150	101,153	136,979	(35,826)
Adult Alternate Care	93,766	2,099	95,865	119,542	154,167	115,038	185,000	(69,962)
Children's L/T Support	874,426	379,245	1,253,671	1,191,921	1,581,306	1,579,405	1,897,567	(318,162)
1915i Program	32,104	26,355	58,459	248,186	150,000	247,305	180,000	67,305
Donations	125,389	0	125,389	160,652	122,638	148,061	147,166	894
Cost Reimbursements	119,892	25,488	145,380	194,259	104,248	166,548	125,098	41,450
Other Revenues	537,001	88,000	625,001	448,130	390,599	740,289	468,718	271,570
Total Collections & Other	4,921,138	2,611,267	7,532,405	9,107,761	9,647,781	11,071,825	11,577,338	(505,513)

TOTAL REVENUES

15,888,799	4,124,463	20,013,262	22,300,051	22,540,465	26,077,999	27,071,373	(997,130)
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EXPENDITURES

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2022 Budget	Year End Variance
<u>WAGES</u>								
Behavioral Health	2,353,596	(50,000)	2,303,596	2,415,744	2,531,566	2,764,091	3,174,405	(410,313)
Children's & Families	1,868,426	0	1,868,426	2,128,895	1,794,978	2,242,111	2,381,660	(139,549)
Community Support	984,357	0	984,357	1,061,426	1,065,160	1,181,228	1,278,193	(96,965)
Comp Comm Services	1,840,048	0	1,840,048	1,968,708	2,284,878	2,208,058	2,808,121	(600,063)
Economic Support	1,111,142	0	1,111,142	1,276,709	1,130,540	1,333,371	1,356,648	(23,277)
Aging & Disability Res Center	507,146	0	507,146	555,228	554,313	613,855	665,176	(51,321)
Aging/Transportation Programs	551,923	0	551,923	660,454	430,476	662,307	516,571	145,736
Childrens L/T Support	895,244	0	895,244	790,764	930,665	1,074,290	1,116,798	(42,508)
Early Intervention	317,198	0	317,198	352,355	306,440	380,637	367,728	12,909
Management/Overhead	1,049,436	50,000	1,099,436	1,165,349	1,132,028	1,319,323	1,358,433	(39,110)
Lueder Haus	276,297	0	276,297	292,306	317,111	331,556	380,533	(48,977)
Safe & Stable Families	68,124	0	68,124	88,500	77,316	81,748	92,780	(11,031)
Supported Emplymt	0	0	0	0	0	0	0	0
Total Wages	11,822,936	0	11,822,936	12,756,437	12,555,471	14,192,575	15,497,044	(1,304,469)
<u>FRINGE BENEFITS</u>								
Social Security	853,442	0	853,442	934,615	919,904	1,024,474	1,103,884	(79,410)
Retirement	763,427	0	763,427	798,740	846,361	916,456	1,015,633	(99,177)
Health Insurance	2,921,682	0	2,921,682	2,723,514	3,364,521	3,506,452	4,037,425	(530,972)
Other Fringe Benefits	35,596	0	35,596	97,911	38,458	41,483	46,150	(4,666)
Total Fringe Benefits	4,574,146	0	4,574,146	4,554,780	5,169,243	5,488,865	6,203,092	(714,226)
<u>OPERATING COSTS</u>								
Staff Training	140,537	0	140,537	163,678	145,396	165,649	180,790	(15,141)
Space Costs	1,058,721	(2,089)	1,056,632	383,642	790,587	1,137,450	948,704	188,747
Supplies & Services	1,617,788	34,989	1,652,777	1,774,687	1,888,785	2,010,205	2,268,242	(258,037)
Program Expenses	1,200,837	421,089	1,621,926	939,882	576,542	1,931,968	691,851	1,240,117
Employee Travel	87,720	0	87,720	105,277	82,069	105,264	105,483	(220)
Staff Psychiatrists & Nurse	317,985	0	317,985	387,040	329,025	381,582	394,830	(13,248)
Birth to 3 Program Costs	241,455	0	241,455	202,539	191,515	289,747	229,818	59,929
Busy Bees Preschool	647	0	647	1,039	917	776	1,100	(324)
Other Operating Costs	24,355	0	24,355	20,526	9,583	24,858	11,500	13,358
Year End Allocations	(176,562)	(11,499)	(188,061)	(110,935)	(171,418)	(269,173)	(237,959)	(31,214)
Capital Outlay	247,952	(14,452)	233,500	82,541	190,333	256,815	228,400	28,415
Total Operating Costs	4,761,434	428,038	5,189,472	3,949,915	4,033,334	6,035,142	4,822,759	1,212,383
<u>BOARD MEMBERS</u>								
Per Diems	4,160	0	4,160	4,485	1,138	4,992	1,365	3,627
Travel	540	0	540	255	375	648	450	198
Training	0	0	0	0	0	0	0	0
Total Board Members	4,700	0	4,700	4,740	1,513	5,640	1,815	3,825

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2022 Budget	Year End Variance
<u>CLIENT ASSISTANCE</u>								
Donation Expenses	10,473	0	10,473	11,307	38,337	12,567	46,005	(33,438)
Medical Asst. Transportation	0	0	0	0	0	0	0	0
Energy Assistance	0	0	0	0	0	0	0	0
Kinship & Other Client Assistance	160,332	0	160,332	196,963	163,500	203,726	196,200	7,526
Total Client Assistance	170,805	0	170,805	208,269	201,837	216,293	242,205	(25,911)
<u>MEDICAL ASSISTANCE WAIVERS</u>								
Childrens LTS	2,080,123	1,084,327	3,164,450	3,336,524	3,062,001	3,797,281	3,674,401	122,880
Total Medical Assistance Waivers	2,080,123	1,084,327	3,164,450	3,336,524	3,062,001	3,797,281	3,674,401	122,880
<u>COMMUNITY CARE</u>								
Supportive Home Care	32,259	0	32,259	47,111	26,690	38,711	32,028	6,683
Guardianship Services	55,651	0	55,651	63,139	111,575	66,782	133,890	(67,108)
People Ag. Domestic Abuse	21,600	0	21,600	20,000	20,833	25,000	25,000	0
Family Support	0	0	0	0	0	0	0	0
Transportation Services	78,524	0	78,524	83,282	54,667	90,501	65,600	24,901
Other Community Care	565,543	(0)	565,543	638,039	693,002	807,768	831,603	(23,835)
Elderly Nutrition - Congregate	26,990	0	26,990	21,823	26,923	31,147	32,308	(1,161)
Elderly Nutrition - Home Delivered	216,155	0	216,155	263,752	223,172	255,479	267,806	(12,327)
Elderly Nutrition - Other Costs	2,773	0	2,773	3,097	1,833	3,328	2,200	1,128
Total Community Care	999,495	(0)	999,495	1,140,244	1,158,696	1,318,715	1,390,435	(71,720)
<u>CHILD ALTERNATE CARE</u>								
Foster Care & Treatment Foster	295,349	0	295,349	306,635	462,500	354,419	555,000	(200,581)
Intensive Comm Prog	0	0	0	0	0	0	0	0
Group Home & Placing Agency	29,284	0	29,284	32,082	195,833	54,103	235,000	(180,897)
Child Caring Institutions	175,685	0	175,685	559,695	441,667	175,685	530,000	(354,315)
Detention Centers	23,050	0	23,050	22,375	41,667	27,660	50,000	(22,340)
Correctional Facilities	0	0	0	0	0	0	0	0
Shelter & Other Care	128,355	5,250	133,605	141,261	135,729	160,326	162,875	(2,549)
Total Child Alternate Care	651,723	5,250	656,973	1,062,047	1,277,396	772,193	1,532,875	(760,682)
<u>HOSPITALS</u>								
Detoxification Services	54,089	0	54,089	104,167	45,833	64,907	55,000	9,907
Mental Health Institutes	1,301,374	0	1,301,374	1,185,061	929,167	1,561,649	1,115,000	446,649
Other Inpatient Care	0	0	0	0	0	0	0	0
Total Hospitals	1,355,464	0	1,355,464	1,289,228	975,000	1,626,556	1,170,000	456,556
<u>HS RESERVE FUND</u>								
Operating Reserve	0	0	0	0	541,667	0	650,000	(650,000)

OTHER CONTRACTED
 Adult Alternate Care (Non-MAW)
 Family Care County Contribution
 1915i Program
 IV-E TPR
 Emergency Mental Health
 Work/Day Programs
 Ancillary Medical Costs
 Miscellaneous Services
 Prior Year Costs
 Clearview Commission
Total Other Contracted

Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2022 Budget	Year End Variance
357,052	0	357,052	268,759	226,567	521,050	271,880	249,170
156,275	364,639	520,915	625,097	520,914	625,097	625,097	0
356,607	0	356,607	366,882	265,860	444,851	319,032	125,819
346,355	0	346,355	298,385	223,980	413,289	268,776	144,513
675	0	675	80,232	0	675	0	675
0	0	0	0	0	0	0	0
231,268	(1,763)	229,504	213,716	240,378	268,381	288,454	(20,073)
513,029	67,030	580,058	542,919	1,109,099	692,894	1,330,919	(638,025)
0	0	0	16,788	0	0	0	0
0	0	0	1,246	990	0	1,188	(1,188)
1,961,260	429,906	2,391,166	2,414,023	2,587,788	2,966,236	3,105,345	(139,109)
28,382,084	1,947,521	30,329,606	30,716,207	31,563,945	36,419,498	38,289,970	(1,870,472)

TOTAL EXPENDITURES

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program

Projection based on OCTOBER 2023 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

		Annual Projection			Budget			
Program		Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	Variance
Behavior Health								
65000	BASIC ALLOCATION	4,457,924	6,312,299	1,854,375	4,321,120	5,599,484	1,278,363	(576,011)
65003	LUEDER HAUS	159,366	646,535	487,169	158,500	692,546	534,046	46,877
65004	UWW QTT	20,000	18,808	(1,192)	0	0	0	1,192
65007	EMERGENCY MENTAL HEALTH	120,470	1,254,880	1,134,410	269,437	1,366,151	1,096,713	(37,697)
65008	CRISIS INNOVATION	35,410	30,277	(5,133)	119,865	119,865	(0)	5,133
63007	YCSF - CAA	152,948	152,948	0	800,000	1,050,000	250,000	250,000
63008	YCSF - PR	578,951	578,951	0	860,257	860,257	0	0
65010	HOPE (MHBG SUPPL)	21,158	365,082	343,925	15,757	250,134	234,377	(109,548)
65011	MENTAL HEALTH BLOCK	26,128	26,128	0	27,325	27,325	0	0
65025	COMMUNITY SUPPORT PROGRAM	715,539	2,087,447	1,371,908	978,000	2,128,592	1,150,592	(221,317)
65027	COMP COMM SERVICE	5,103,060	5,280,831	177,772	5,045,930	4,849,727	(196,203)	(373,974)
63027	FAMILY CENTERED THERAPY	0	65,295	65,295	0	52,018	52,018	(13,277)
65030	ROOM AND BOARD FOR OUD	17,443	17,443	0	0	0	0	0
65031	AODA BLOCK GRANT	109,299	112,732	3,433	109,299	109,299	0	(3,433)
65035	AODA BLOCK GRANT SUPPLEMENTAL	35,879	35,879	0	39,348	39,348	(0)	(0)
65032	OPIOID GRANT	106,536	97,025	(9,511)	172,105	167,554	(4,551)	4,960
65033	TELEHEALTH GRANT	441	441	0	0	0	0	0
65038	OPIOID SETTLEMENT	83,079	77,987	(5,092)	111,176	111,176	0	5,092
65043	COMMUNITY MENTAL HEALTH	97,609	0	(97,609)	97,609	0	(97,609)	0
65044	CCISY CRISIS GRANT	675	675	0	0	0	0	0
65063	1915i PROGRAM (CRS)	247,305	450,914	203,610	180,000	319,032	139,032	(64,578)
65158	ELDER ABUSE	25,025	179,885	154,860	30,025	65,805	35,780	(119,080)
65077	ADULT PROTECTIVE SERVICES	60,177	58,289	(1,888)	52,202	54,384	2,182	4,070
65162	APS SUPPLEMENT COVID-19	0	0	0	0	0	0	0
65034	WATERTOWN FOUNDATION TIC	2,743	2,743	0	0	0	0	0
66000	DONATIONS	4,822	3,203.18	(1,619)	0	6,798	6,798	8,417
Total	Behavior Health	12,181,987	17,856,699	5,674,712	13,387,956	17,869,494	4,481,539	(1,193,174)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program

Projection based on OCTOBER 2023 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

		Annual Projection			Budget			
Program		Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	Variance
Children & Families								
65001	CHILDREN'S BASIC ALLOCATION	1,778,165	2,093,402	315,237	1,724,652	2,677,524	952,872	637,634
65002	KINSHIP CARE	160,244	145,338	(14,906)	144,000	144,000	0	14,906
65005	YOUTH AIDS	677,212	1,080,926	403,715	684,367	1,534,778	850,411	446,696
65006	YOUTH AIDS - STATE CHARGES	0	0	0	0	0	0	0
63105	DOJ: DIVERSIONARY PROGRAMMING	0	0	0	0	0	0	0
63109	YOUTH JUSTICE INNOVATION	51,175	51,175	0	150,000	150,000	0	0
60683	CITIZEN'S REVIEW PANEL	7,668	7,668	0	10,000	10,000	0	0
63612	IN HOME SAFETY SERVICES	232,407	251,043	18,636	209,939	229,160	19,221	586
63112	PARENTS SUPPORTING PARENTS	306,460	287,943	(18,517)	324,779	354,019	29,240	47,757
65009	YA EARLY & INTENSIVE INT	64,314	237,805	173,491	51,814	220,688	168,874	(4,617)
63110	CHILDREN COURT IMPROVEMENT PROGRAM	0	0	0	0	0	0	0
65121	CHILDREN'S COP	218,118	232,711	14,593	218,118	298,059	79,941	65,348
65020	DOMESTIC ABUSE	0	25,000	25,000	0	25,000	25,000	0
65021	SAFE & STABLE FAMILIES	71,184	149,982	78,799	69,786	168,920	99,134	20,336
65036	SACWIS	0	9,695	9,695	0	9,676	9,676	(19)
65040	CHILDRENS LTS WAIV-DD	5,651,392	5,656,140	4,748	5,474,411	5,662,036	187,625	182,877
65067	COMMUNITY RESPONSE GRANT	0	152,829	152,829	5,032	213,411	208,379	55,551
63111	FOSTER PARENT RETENTION	22,875	21,087	(1,788)	19,000	19,000	0	1,788
65068	FOSTER PARENT TRAINING	3,192	7,979	4,788	3,918	10,047	6,129	1,341
65060	IV-E CHIPS LEGAL	33,024	97,060	64,036	33,219	123,032	89,814	25,778
65070	IV-E TPR	40,000	166,313	126,313	28,500	75,000	46,500	(79,813)
65069	LEGAL REP: TPR	2,000	11,688	9,688	2,000	5,000	3,000	(6,688)
65079	LEGAL REP: CHIPS	37,918	138,228	100,310	17,093	65,744	48,650	(51,660)
65080	YOUTH DELINQUENCY INTAKE	0	824,380	824,380	0	1,021,552	1,021,552	197,172
63301	WILEARN	0	180,517	180,517	0	0	0	(180,517)
65082	AUTISM	0	1,426	1,426	0	0	0	(1,426)
65175	EARLY INTERVENTION (BIRTH TO 3)	213,354	937,340	723,986	213,002	820,194	607,192	(116,794)
63176	B3: PARENTS AS TEACHERS	3,756	3,756	0	0	0	0	0
63175	B3: SED INNOVATION	0	0	0	0	0	0	0
63188	CHILD CARE COUNTS	50,188	87,952	37,764	36,000	48,000	12,000	(25,764)
65174	B3: PANDEMIC RECOVERY	56,089	56,089	0	76,567	76,567	0	0
65105	KINSHIP ASSESSMENTS	7,885	7,885	0	11,917	11,917	0	0
65120	COORDINATED SERVICE TEAM	60,000	93,897	33,897	60,000	113,698	53,698	19,801
63120	CST SUPPLEMENT	0	0	0	0	0	0	0
65188	BUSY BEES PRESCHOOL	2,700	35,572	32,872	3,000	45,689	42,689	9,817
65189	INCREDIBLE YEARS	830	100,172	99,342	0	49,564	49,564	(49,778)
66000	DONATIONS	16,373	8,729.16	(7,644)	0	36,623	36,623	44,267
Total	Children & Families	9,768,524	13,161,730	3,393,205	9,571,115	14,218,899	4,647,784	1,254,579

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program

Projection based on OCTOBER 2023 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program		Annual Projection		Tax Levy	Budget			Variance
		Revenue	Expenditure		Revenue	Expenditure	Tax Levy	
Economic Support Division								
65051	INCOME MAINTENANCE	1,587,303	2,207,093	619,789	1,518,638	2,241,042	722,405	102,615
65053	CHILD DAY CARE ADMIN	131,550	4,488	(127,062)	155,468	7,511	(147,957)	(20,895)
65057	ENERGY PROGRAM	0	0	0	0	0	0	0
65071	CHILDREN FIRST	2,979	0	(2,979)	2,798	0	(2,798)	181
65073	FSET	7,591	0	(7,591)	11,953	0	(11,953)	(4,362)
65100	CLIENT ASSISTANCE	16,500	0	(16,500)	10,000	0	(10,000)	6,500
Total	Economic Support Division	1,745,923	2,211,581	465,657	1,698,857	2,248,553	549,696	84,039
Aging Division & ADRC								
65012	ALZHEIMERS FAM SUPP	19,251	19,251	0	22,028	22,028	0	0
65046	ADRC - DBS	0	210,816	210,816	0	197,340	197,340	(13,476)
65047	ADRC - DCS	0	0	0	0	0	0	0
65048	AGING/DISABIL RESOURCE	1,233,948	913,286	(320,661)	1,190,835	970,966	(219,869)	100,792
65075	GUARDIANSHIP PROGRAM	0	25,290	25,290	0	27,050	27,050	1,760
65076	STATE BENEFIT SERVICES	46,694	104,873	58,179	46,284	109,648	63,364	5,186
65078	NSIP	23,409	23,411	2	20,108	20,108	0	(2)
65151	TRANSPORTATION	329,113	539,402	210,289	273,119	404,763	131,644	(78,645)
65152	IN-HOME SERVICE III-D	3,173	3,525	353	1,500	1,667	167	(186)
65154	SITE MEALS	190,706	128,065	(62,640)	66,725	71,177	4,452	67,093
65155	DELIVERED MEALS	183,403	387,115	203,712	360,916	440,461	79,545	(124,167)
65157	SENIOR COMMUNITY SERVICES	7,986	0	(7,986)	7,986	7,986	0	7,986
65159	III-B SUPPORTIVE SERVICE	100,136	109,115	8,979	132,849	146,015	13,166	4,187
65163	TITLE III-E (FAMLY CAREGIVER SUPPORT)	35,304	38,546	3,242	64,180	73,000	8,820	5,578
65195	VEHICLE ESCROW ACCOUNT	0	48,508	48,508	0	48,508	48,508	0
63010	MOBILITY MANAGER	85,005	131,201	46,196	90,000	127,288	37,288	(8,908)
65176	ADRC COVID VACCINATION	0	0	0	0	0	0	0
66000	DONATIONS	590	635	45	0	2,583	2,583	2,538
Total	Aging & ADRC Center	2,258,717	2,683,038	424,322	2,276,530	2,670,589	394,058	(30,263)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program

Projection based on OCTOBER 2023 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

		Annual Projection				Budget		
Program		Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	Variance
Administrative Services Division								
65187	UNFUNDED SERVICES	9,249	49,824	40,574	13,200	40,559	27,359	(13,215)
63101	COUNTY OWNED HOUSING	10,530	53,171	42,641	10,000	48,500	38,500	(4,141)
65190	MANAGEMENT	0	(0)	(0)	0	0	0	0
65200	OVERHEAD AND TAX LEVY	9,934,884	195,148	(9,739,736)	9,935,530	353,484	(9,582,046)	157,690
65200	Overhead Cleared	0	0	0	0	0	0	0
65210	CAPITAL OUTLAY	0	208,307	208,307	0	179,892	179,892	(28,415)
22101	COVID-19	0	0	0	0	0	0	0
	Balance Sheet Non Lapsing Funds	1,386,782	0	(1,386,782)	1,386,782		(1,386,782)	0
Total	Administrative Services Division	11,341,446	506,450	(10,834,996)	11,345,512	622,435	(10,723,077)	111,919
Human Services Reserve Fund								
63001	Operating Reserve	0	0	0	0	650,000	650,000	650,000
	Reserve Fund	0	0	0	0	650,000	650,000	650,000
GRAND Total		37,296,597	36,419,498	(877,099)	38,279,970	38,279,970	0	877,099

Note: Variance includes Non-Lapsing from Balance Sheet

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
January-23					
Foster Care	33	998	\$46,577	\$47	\$1,411
Group Home	0	0	\$0	\$0	\$0
Kinship Care	46	1,426	\$13,800	\$10	\$300
Subsidized Guardianship	16	496	\$6,599	\$13	\$412
RCC's	2	62	\$38,673	\$624	\$19,337
RCC's - Out of State	0	0	\$0	\$0	\$0
Total January 2023	97	2982	\$ 105,649	\$35	\$1,089
	2023 YTD Avg. per Month		\$105,649		
	2022 YTD Avg. per Month (thru January 2022)		\$138,394		
February-23					
Foster Care	32	896	\$46,559	\$52	\$1,455
Group Home	0	74	\$0	\$0	\$0
Kinship Care	46	1,288	\$13,800	\$11	\$300
Subsidized Guardianship	16	448	\$6,599	\$15	\$412
RCC's	2	48	\$29,550	\$616	\$14,775
RCC's - Out of State	0	0	\$0	\$0	\$0
Total February 2023	96	2754	\$96,508	\$35	\$1,005
	2023 YTD Avg. per Month		\$101,078		
	2022 YTD Avg. per Month (thru February 2022)		\$131,478		
March-23					
Foster Care	33	1,028	\$47,700	\$46	\$1,445
Group Home	0	0	\$0	\$0	\$0
Kinship Care	50	1,472	\$14,245	\$10	\$285
Subsidized Guardianship	16	496	\$6,599	\$13	\$412
RCC's	1	31	\$17,076	\$551	\$17,076
RCC's - Out of State	0	0	\$0	\$0	\$0
Total March 2021	100	3027	\$85,620	\$28	\$856
	2023 YTD Avg. per Month		\$95,926		
	2022 YTD Avg. per Month (thru March 2022)		\$130,578		

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
April-23					
Foster Care	34	936	\$45,802	\$49	\$1,347
Group Home	0	0	\$0	\$0	\$0
Kinship Care	40	1,200	\$12,000	\$10	\$300
Subsidized Guardianship	16	480	\$6,599	\$14	\$412
RCC's	1	30	\$16,525	\$551	\$16,525
RCC's - Out of State	0	0	\$0	\$0	\$0
Total April 2023	91	2646	\$80,926	\$31	\$889
	2023 YTD Avg. per Month		\$92,176		
	2022 YTD Avg. per Month (thru April 2022)		\$126,513		
May-23					
Foster Care	35	1,048	\$49,174	\$47	\$1,405
Group Home	0	0	\$0	\$0	\$0
Kinship Care	39	1,271	\$12,311	\$10	\$316
Subsidized Guardianship	16	496	\$6,599	\$13	\$412
RCC's	1	31	\$17,076	\$551	\$17,076
RCC's - Out of State	0	0	\$0	\$0	\$0
Total May 2023	91	2846	\$85,159	\$30	\$936
	2023 YTD Avg. per Month		\$90,772		
	2022 YTD Avg. per Month (thru May 2022)		\$125,415		
June-23					
Foster Care	32	920	\$44,198	\$48	\$1,381
Group Home	0	30	\$0	\$0	\$0
Kinship Care	38	1,137	\$11,370	\$10	\$299
Subsidized Guardianship	16	480	\$6,599	\$14	\$412
RCC's	1	30	\$16,525	\$551	\$16,525
RCC's - Out of State	0	0	\$0	\$0	\$0
Total June 2023	87	2597	\$78,692	\$30	\$905
	2023 YTD Avg. per Month		\$88,759		
	2022 YTD Avg. per Month (thru June 2022)		\$121,747		

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
July-23					
Foster Care	31	925	\$40,983	\$44	\$1,322
Group Home	0	0	\$0	\$0	\$0
Kinship Care	36	1,100	\$10,645	\$10	\$296
Subsidized Guardianship	14	434	\$5,818	\$13	\$416
RCC's	1	31	\$18,354	\$592	\$18,354
RCC's - Out of State	0	0	\$0	\$0	\$0
Total July 2023	82	2490	\$75,800	\$30	\$924
	2023 YTD Avg. per Month		\$86,908		
	2022 YTD Avg. per Month (thru July 2022)		\$119,328		
August-23					
Foster Care	34	970	\$42,849	\$44	\$1,260
Group Home	0	0	\$0	\$0	\$0
Kinship Care	36	1,084	\$10,490	\$10	\$291
Subsidized Guardianship	14	434	\$5,818	\$13	\$416
RCC's	1	31	\$18,354	\$592	\$18,354
RCC's - Out of State	0	0	\$0	\$0	\$0
Total August 2023	85	2519	\$77,511	\$31	\$912
	2023 YTD Avg. per Month		\$85,733		
	2022 YTD Avg. per Month (thru August 2022)		\$117,692		
September-23					
Foster Care	36	1,063	\$45,581	\$43	\$1,266
Group Home	1	24	\$5,966	\$249	\$5,966
Kinship Care	36	1,080	\$10,800	\$10	\$300
Subsidized Guardianship	14	420	\$5,818	\$14	\$416
RCC's	1	6	\$3,552	\$592	\$3,552
RCC's - Out of State	0	0	\$0	\$0	\$0
Total September 2023	88	2593	\$71,718	\$28	\$815
	2023 YTD Avg. per Month		\$84,176		
	2022 YTD Avg. per Month (thru Sept 2022)		\$114,654		

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
October-23					
Foster Care	38	1,100	\$46,398	\$42	\$1,221
Group Home	1	31	\$13,575	\$438	\$13,575
Kinship Care	37	1,153	\$11,160	\$10	\$302
Subsidized Guardianship	12	372	\$4,557	\$12	\$380
RCC's	0	0	\$0	\$0	\$0
RCC's - Out of State	0	0	\$0	\$0	\$0
Total October 2023	88	2656	\$75,690	\$28	\$860
	2023 YTD Avg. per Month		\$83,327		
	2022 YTD Avg. per Month (thru Oct 2022)		\$112,649		
		Projected 2023 Cost	\$999,927		
		2023 Budget	\$1,532,875		
		(includes kinship not detention/shelter)			

Detox/AODA CBRF
Jefferson County - HSD

Detox Facility	Clients *	Comments	Billed YTD **	Days **
Tellurian Community	27	October 2023	\$26,598	39
Dane County Care Center	6	October 2023	\$52,500	84
Core Treatment Services	2	October 2023	\$12,680	110
Exodus Recovery House	0	October 2023	\$0	0
Nova Counseling	0	October 2023	\$0	0
Lutheran Social Services	5	October 2023	\$13,994	249
Catholic Charities	0	October 2023	\$0	0
Friends of Women	4	October 2023	\$11,450	182
Arbor Place	0	October 2023	\$0	0
Mooring House	8	October 2023	\$54,940	666
WisHope	0	October 2023	\$0	0
Blandine House	1	October 2023	\$40	1
All - October 2023	53	2023 total through October	\$172,202	1,331
All - October 2022	71	2022 total through October	\$132,150	995

* Count is based on Unduplicated Clients.

** Count is based on bills paid to-date with a service date in Comments column.

Costs by Month

Month	Detox	AODA
January	\$27,785	\$7,440
February	\$1,307	\$6,280
March	\$3,921	\$8,886
April	\$4,546	\$7,508
May	\$7,728	\$12,748
June	\$2,728	\$11,899
July	\$5,000	\$20,585
August	\$19,263	\$6,534
September	\$4,774	\$5,217
October	\$2,046	\$6,005
November		
December		

[illegible]

[illegible]



Adult Protective Services (APS)

Human Services Board Meeting

12/12/2023

Kim Propp, LPC



What is APS?

- APS is any services that when provided to an individual with developmental disabilities, degenerative brain disorder, serious and persistent mental illness, or other like incapacity, keep the individual safe from abuse, neglect, or financial exploitation, prevent the individual from experiencing deterioration, or stop the individual from inflicting harm on oneself or another person. (Wis. Stat. §55.01(6r))
 - Adult at Risk – any adult who has a physical or mental condition that impairs the ability to care for their needs and who has experienced, is experiencing, or is at risk of experiencing abuse, neglect, self-neglect, or financial exploitation. (Wis. Stat. §55.01(1e))
 - Elder Adult at Risk – any person aged 60 or older who has experienced, is experiencing, or is at risk of experiencing abuse, neglect, self-neglect, or financial exploitation. (Wis. Stat. §46.90(br))

Abuse

per Wis. Stat. §46.90(1) can mean any of the following:

- Physical abuse – intentional or reckless infliction of physical pain or injury, illness, or any impairment of physical condition.
- Emotional Abuse - language or behavior that serves no legitimate purpose and is intended to intimidate, humiliate, threaten, frighten, or otherwise harass the individual to whom the conduct or language is directed.
- Sexual Abuse – sexual contact or intercourse with another person without consent (a violation of criminal assault law, §940.225 (1), (2), (3), or (3m)).
- Treatment without Consent – the administration of medication or the performance of psychosurgery, electro-convulsive therapy, or experimental research on an individual who has not provided informed consent, with the knowledge that no lawful authority exists for the administration or performance.
- Unreasonable Confinement or Restraint – the intentional and unnecessary confinement of an individual in a locked room, involuntary separation from his or her living area, use of physical restraints, or the provision of unnecessary or excessive medication. (Note: This does not include the use of these methods or devices if they conform with state and federal standards governing confinement and restraint.)



Financial Exploitation

defined in
Wis. Stat.
§46.90(1)(ed),
means any of
the following:

Obtaining an individual's money or property by deceiving or enticing the individual.

Forcing, compelling, or coercing an individual to give, sell at less than fair market value, or in other ways transfer money or property against their will without informed consent.

Theft, as prohibited in §943.20.

The substantial failure or neglect of a fiscal agent to fulfill his or her responsibilities.

Unauthorized use of an individual's personal identifying information or documents, as prohibited in §943.201.

Unauthorized use of an entity's identifying information or documents, as prohibited in §943.203.

Forgery, as prohibited in §943.38. 7. Financial transaction card crimes, as prohibited in §943.38.

Financial transaction card crimes, as prohibited in §943.41.

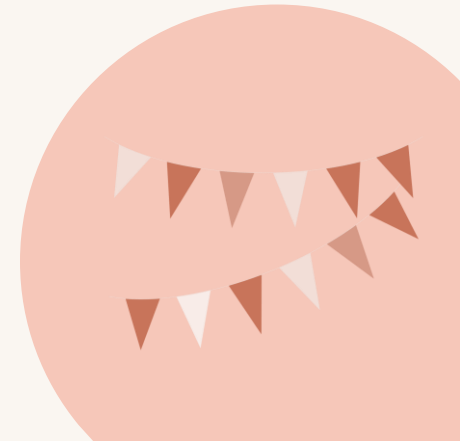
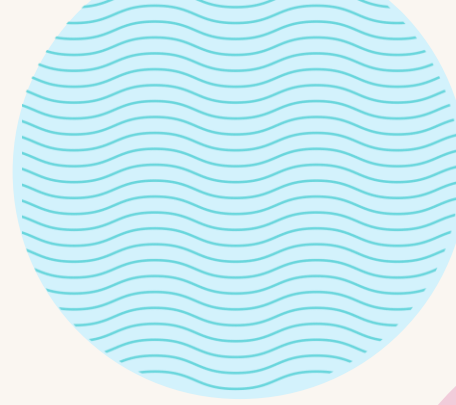


Neglect

- Neglect is the failure of a caregiver, as evidenced by an act, omission, or course of conduct, to endeavor to secure or maintain adequate care, services, or supervision for an individual, including food, clothing, shelter, or physical or mental health care, and creating significant risk or danger to the individual's physical or mental health. "Neglect" does not include a decision that is made to not seek medical care for an individual, if that decision is consistent with the individual's previously executed declaration or do-not-resuscitate order under Chapter 154, a power of attorney for health care under Chapter 155, or as otherwise authorized by law. (Wis. Stat. §46.90(1)(f))
- Self-Neglect – a significant danger to an individual's physical or mental health because the individual is responsible for his or her own care but fails to obtain adequate care, including food, shelter, clothing, or medical or dental care. (Wis. Stat. §46.90(1)(g))

APS Services

- Under Wis. Stat. §55.01(6r), "protective services" include any of the following:
 - Outreach
 - Identification of individuals in need of services
 - Counseling and referral for services
 - Coordination of services for individuals
 - Tracking and follow-up
 - Social services
 - Case management
 - Legal counseling or referral
 - Guardianship referral
 - Diagnostic evaluation

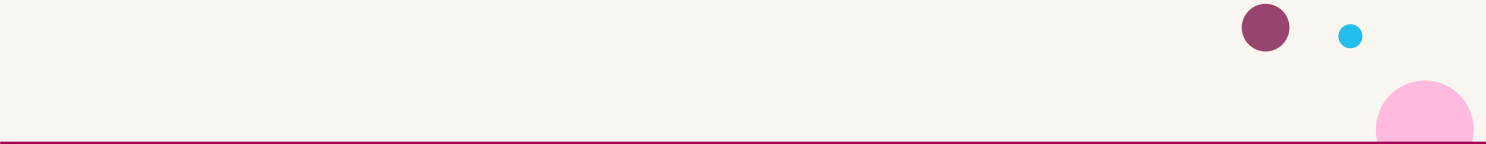


Jefferson County APS Team

- Our team consists of two APS workers who have degrees in social work (Shelly & Melissa)
- One supervisor (also the Crisis Supervisor)
- January 1, 2023- November 30, 2023
 - 103 individuals under guardianship
 - 8 successor guardianships needed to filed
 - 74 Abuse/Neglect investigations
 - 307 open cases with 137 of them being opened in 2023.
- We receive phone calls daily that do not always meet the criteria to investigate.
- Some cases would benefit from more preventive type of help.



In Comparison...




Dodge County has a Home and Financial worker on the APS team

The worker focuses on prevention of APS involvement

Case management and preventative work

In addition to the above case manager, Dodge County has 6 APS workers on their team



APS Case Timeline

- This will outline the amount of time and work put into one case by and APS worker.
- October 2020
 - Call comes in with concerns from “Jane’s” daughter regarding her alcohol and poor life choices
 - Call comes in from Johnson Creek PD
 - “Jane” is evaluated and declared capacitated – returns home
- January/February 2021
 - Concerns of financial exploitation comes in – several calls back and forth – “Jane” doesn’t identify as a victim
 - Referral given for the ADRC/Dementia Specialist
- May 2021
 - A different daughter expresses concerns about the daughter that is the FPOA.
 - A call from a bank with financial concerns
 - Contact with “Jane” – does not identify as a victim – own decision maker

continued

- February 2022

- Call from Johnson Creek PD – “Jane” experienced a fall – deplorable home with human feces throughout – under the influence – aggressive dog in the home
- APS notifies Fort ER that Public Health will need to evaluate the home – writer requests capacitation be evaluated
- APS meets with “Jane” who presents well/answers appropriately however when fact checked – “Jane” presents inaccurate info. APS gets permission from “Jane” for Public Health to enter the home
- APS consults with Fort Hospital Social Work – explains the concerns of the home and “Jane’s” inaccurate account of details – a behavior health consult is ordered
- Public Health evaluates the home – needs to consult with corporation counsel to determine if within duties to placard. Aggressive dog is in the home as well that the daughter assisted with during the assessment
- After hours – direction comes into placard house
- APS assists with voluntary respite – Wellington Place accepts
- It’s determined by Public Health that the dog can remain in the home until an alternative plan is identified. Daughter will assist with the dog.

- Late February 2022
 - Daughter gets the home is cleaned up – placard is lifted
 - “Jane” returns home – cleaning services are recommended to maintain the home
 - WITS completed (Wisconsin Incident tracking system)
- June 2022
 - Call comes into the ADRC – “Jane” needs medical care and food.
 - Call is placed to the daughter – she states she checked out after “Jane” returned to drinking and did not keep up with cleaning the home
 - Johnson Creek PD requests APS to complete a welfare check with them
 - “Jane” denied assistance
- Late June 2022
 - Friend calls with concerns that “Jane” is thin and has bruises on her
 - “Jane” denies contact initiated by APS

- July 2022
 - Call from JCPD – report that "Jane's" water is about to be shut off. "Jane" calls in and sets up a payment plan
 - APS requests notification if water being shut off becomes a further issue
- August 2022
 - Call comes in from a cousin with concerns related to "Jane" driving and would like her vehicle removed.
 - APS educates that APS does not have the authority to remove a vehicle or driving privileges – at the last hospital visit no concerns with alcohol consumption – remains declared capacitated
 - Daughter continues to state she will not assist "Jane"
- Late Aug 2022
 - Call from Water Department – failure to pay, water will be shut off.
 - APS consult with Public Health and JCPD – house is assessed and placarded related to no water/flushing toilets
 - "Jane" is transported to Fort ER. APS goes round and round with Fort docs to try to EPP to the hospital. Fort docs deny.
 - APS reaches out to corporation counsel and supervisor who recommend Lueder House. Approval from Dr. Haggart and the Director.
 - APS transports "Jane" from the hospital to Lueder House.
 - APS works with Humane Society and JCPD to try to determine a plan for the aggressive dog. No luck. Family friend steps in reluctantly to feed the dog until an alternative plan is determined.
 - "Jane" spends a night at Lueder House while APS secures placement. Wellington agrees to accept back.
 - APS transports "Jane" for TB tests prior to admission to Wellington. APS transports to Wellington.
 - APS reaches out to daughter to inquire about assuming temporary guardianship. Long term goal of daughter is for "Jane" to remain in placement, sell her house and determine a plan for the dog.
 - Discussed with corporation counsel if house could be sold with placard in place – it is stated that it can be.
 - Meeting occurs with daughter to obtain necessary signatures for court documents – explain the role of guardian – need for a meeting with the ADRC with the temp orders in place.

continued

- September 2022
 - Ongoing issues with the aggressive dog and contact with vets, humane society, and daughter. Decision is made to euthanize d/t aggression
 - Permanent guardianship hearing. Daughter receives the orders and another conversation about the need to meet with the ADRC to complete enrollment documents.
- October 2022
 - APS reaches out to daughter/guardian to again explain the need to complete the ADRC steps as well as turn in the inventory to the courts
- November 2022
 - Daughter/guardian stops responding to APS calls regarding steps that need to be completed. APS sends 2 letters to guardian.
- February 2023
 - Letter sent to guardian to explain that a review of conduct will occur due to lack of response/completing guardian training that is now required. APS explains that a successor guardian will be sought in the event daughter/guardian does not respond.
 - Review of conduct hearing occurs – guardian/daughter does not attend
 - Home check is completed by APS to explain to guardian/daughter – no answer. No response to call or texts.

continued

- April 2023
 - Review of conduct final hearing – guardian/daughter does not attend. APS to seek out a successor
 - APS struggles to find an accepting Corporate Guardian to take on the role of selling home; has to draft a contract which APS will monitor until sale of home.
 - Medical Assistance is the payor source for placement; requiring the home to be placed on the market within a specific time frame or she loses her payor source.
- May 2023
 - Successor guardian w/out hearing petition proposing corporate guardians – Corporate Guardian A as guardian of person and Corporate Guardian B as guardian of estate.
- July 2023
 - APS is made aware that former guardian/daughter is still making financial transactions with "Jane's" accounts
 - APS follows up with guardian of estate, Corporate Guardian B – asking for clarification as to what they have been doing as GOE. Corporate Guardian B states they are having difficulties getting access to "Jane's" accounts. APS reviews process with them.
 - "Jane" contests her protective placement at her WATT's review
- August 2023
 - Hearing for contested protective placement as well as Corporate Guardian's failure to file inventory. Corporate Guardian B is not present for hearing. Follow up hearing scheduled.
 - APS provides a follow up email to Corporate Guardian B outlining details and need for inventory to be submitted asap

continued

- October 2023

- Due process hearing ordered – review of conduct due to failure to file inventory. Judge orders APS to follow up with "Jane's" banks.
- APS has ongoing contact with Corporate Guardian B and the importance of the sale of the home, access to "Jane's" accounts, getting the daughter off the accounts.

- November 2023

- Due process hearing held – APS had to provide transport of "Jane" to the hearing
- PP ordered to continue but a lesser restrictive setting to be sought. APS to work with MCO.
- Corporate Guardian B is not present for the hearing
- APS receives an email after the hearing from Corporate Guardian B with questions about access to the accounts as well as removing daughter
- APS emails with bank to find out what is needed to get Corporate Guardian B access – access is granted
- Ongoing emails between Corporate Guardian B related to the above as well as the sale of the sanctioned home
- APS and Corporation Counsel collaborate to draft an order for bank to release information.

- December 2023

- Corporate Guardian B inquires about payment to them for guardian of estate fees. APS has to review that a letter went out in April outlining the need to submit an invoice for the payment of fees.
- Corporate Guardian B continues to have questions back and forth related to their duties....

RESOLUTION NO. 2023-_____

Accepting the Department of Justice's Deflecting Court Involvement Due to School Refusal Grant at the Human Services Department

Executive Summary

Jefferson County Human Services was recently awarded a grant from the Department of Justice (DOJ) to deflect youth referred to the Youth Justice system for school refusal behaviors and chronic truancy.

The County will receive a grant in the amount of \$63,243. This grant will allow for the Department to

- Implement intervention programming for students at risk of truancy at local high schools and middle schools;
- Provide family based case management with students;
- Provide school mentors to met with students at the school as well as with their families;
- Use evidence based practices to work with teachers and teachers aids int eh schools to address crisis behaviors in the classroom that can lead to school suspension and add to school refusal behavior

On **DATE**, the Finance Committee reviewed the request from the Human Services Director and recommended forwarding this resolution to the County Board to accept the grant funding of \$63,243 and create a budget amendment for 2024.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, grant funding is available from the Department of Justice deflect youth referred to the Youth Justice system for school refusal behaviors and chronic truancy, and

NOW, THEREFORE, BE IT RESOLVED that the 2022 County Budget be amended to accept the grant funding from the Department of Justice for the amount of \$63,243.

Fiscal Note: The Child and Family Focused Pandemic Recovery Support Grant is available to be used December 1, 2023, to December 31, 2023. Jefferson County will receive reimbursement for costs incurred during that time. Please see the attached Budget Adjustment or Amendment Request form for the proposed adjustments to the 2024 budget. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by
Finance Committee

DATE

REVIEWED: Administrator _____; Corp. Counsel _____; Finance Director _____

**JEFFERSON COUNTY
BUDGET ADJUSTMENT OR AMENDMENT REQUEST**

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Level 1	Adjustments of operating appropriations up to \$4,999 from one account to another <u>within</u> the department's budget	Department Head
<input type="checkbox"/> Level 2	<input type="checkbox"/> a. Adjustments of operating appropriations over \$5,000 and up from one account to another <u>within</u> the department's budget.	Administrator
	<input type="checkbox"/> b. Substitution of capital items or adjustment of operating to capital appropriations up to \$24,999 from one account to another <u>within</u> the department's budget.	Administrator
	<input type="checkbox"/> c. Transfers between departments within a budgetary function of up to \$24,999.	Administrator
<input type="checkbox"/> Level 3	Amendments of operating or capital appropriations needing additional funding from contingency funds from that are under 10% of the funds originally appropriated for an individual department.	Finance Committee
<input checked="" type="checkbox"/> Level 4	<input type="checkbox"/> a. Amendments of operating or capital appropriations needing additional funding from contingency funds from that are over 10% of the funds originally appropriated for an individual department.	County Board
	<input checked="" type="checkbox"/> b. New programs in a department that were not originally budgeted through increase in expenses with offsetting increase in revenue for that program. (i.e. grant funding or donations)	County Board
	<input type="checkbox"/> c. Substitution of capital items or adjustment of operating to capital appropriations over \$25,000 from one account to another <u>within</u> the department's budget.	County Board
	<input type="checkbox"/> d. Amendments of operating or capital appropriations needing funding from general fund balance.	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	65053000 421001 63105	State Aid	(63,243.00)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	65053000 531355 63105	Client Costs	2,350.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	65053000 529299 63105	Purchased Care and Services	58,185.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	65053000 532325 63105	Registration/Training	2,708.00
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

Description of Adjustment:

Acceptance of Wisconsin Department of Justice Truancy Deflection Pilot Grant by JC Human Services

Department Head Signature _____ Date _____

County Administrator Signature _____ Date _____

- 1) Salaries and Fringes are not included as operating above, any changes to salaries and fringes must be discussed with the County Administrator.
- 2) The County Administrator shall make the determination if the budget adjustment needs to go to the County Board.
- 3) Any items \$5,000 and above must be capitalized.

<p style="text-align: center;">WISCONSIN DEPARTMENT OF JUSTICE Deflecting Court Involvement Due to School Refusal Grant Summary Sheet</p>
--

Grantee or Unit of Government: **Jefferson County**

Project Name: **Deflecting Court Involvement Due to School Refusal**

Address: **Jefferson County Department of Human Services, 1541 Annex Road, Jefferson, Wisconsin, 53549-9803**

Project Director: **Jessica Godek**

Phone number: **920-674-8182**

Signing Official: **Steven J. Nass, County Board Chair, Jefferson County, 320 South Main Street, Jefferson, Wisconsin 53549-1718**

Amount of Federal Award: \$ **63,243**

Amount of Match:

Amount of Total Award: **\$63,243**

SUMMARY OF GRANT:

This is a well designed program. The program includes assessments, uses evidence based practices, and partners with families and relevant agencies.

Name of Program Manager: **Kiley Komro**

Phone number: **608-716-9185**

Name of Grants Specialist: **La Trisha Quade**

Phone number: **608-419-5930**



STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

Josh Kaul
Attorney General

Room 114 East, State Capitol
PO Box 7857
Madison WI 53707-7857
(608) 266-1221
TTY 1-800-947-3529

November 28, 2023

Jessica Godek, Youth and Family Services Supervisor
Jefferson County Department of Human Services
1541 Annex Road
Jefferson, WI 53549-9803

RE: Deflecting Court Involvement Due to School Refusal
DOJ Grant Number: 2021-JF-05-18393


Dear Ms. Godek:

The Wisconsin Department of Justice, Division of Law Enforcement Services, has approved a grant award to Jefferson County in the amount of \$63,243. These Title II Formula grant funds are awarded annually to states through the U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention. This grant supports Jefferson County's Deflecting Court Involvement Due to School Refusal program.

To accept this award, please have the authorized official sign the *Signatory Page, Certified Assurances and Lobbying and Debarment Forms* in addition to initialing the bottom right corner of Attachments A and B, if enclosed. The project director signs the acknowledgement notice. Please return the signed award document to the Wisconsin Department of Justice within 30 days. Please maintain a copy for your records. Funds cannot be released until all signed documents are received and any special conditions are met.

As project director, you will be responsible for all reporting requirements outlined in the grant award and seeing that funds are administered according to the approved application materials and certifications. Please refer to the FAQ sheet enclosed for contact information and grant guidelines. We look forward to a collaborative working relationship with you.

Sincerely,


Joshua L. Kaul
Attorney General

JLK:LEQ:

Enclosures



STATE OF WISCONSIN
DEPARTMENT OF JUSTICE

Josh Kaul
Attorney General

Room 114 East, State Capitol
PO Box 7857
Madison WI 53707-7857
(608) 266-1221
TTY 1-800-947-3529

JUVENILE JUSTICE GRANT AWARD
Deflecting Court Involvement Due to School Refusal
2021-JF-05-18393

The Wisconsin Department of Justice (DOJ) hereby awards to **Jefferson County**, (hereinafter referred to as the **Grantee**), the amount of **\$63,243** for programs or projects pursuant to the federal Juvenile Justice and Delinquency Prevention Act (JJDP Act) of 1974, as amended.

This grant may be used until **December 31, 2024** for the programs consistent with the budget and general conditions in Attachment A, subject to any limitations or conditions set forth in Attachments B and/or C, if included.

The Grantee shall administer the programs or projects for which this grant is awarded in accordance with the applicable rules, regulations, and conditions of the Wisconsin Department of Justice. The submitted application is hereby incorporated as reference into this award.

This grant shall become effective, and funds may be obligated (unless otherwise specified in Attachments A and/or B) when the Grantee signs and returns a signed copy of this grant award to the Wisconsin Department of Justice. In addition, please note that grant activity may not begin until the project start date.

BY: Joshua L. Kaul
JOSHUA L. KAUL
Attorney General
Wisconsin Department of Justice

11/28/2023
Date

The (Grantee), **Jefferson County**, hereby signifies its acceptance of the above-described grant on the terms and conditions set forth above or incorporated by reference therein.

GRANTEE: **Jefferson County**

BY: _____
NAME: **Steven J. Nass**
TITLE: **County Board Chair**

Date

Completion of this signed grant award within 30 days of the date of the award is required to release federal funds.

WISCONSIN DEPARTMENT OF JUSTICE
ATTACHMENT A

Subgrantee: **Jefferson County**

Project Title: **Deflecting Court Involvement Due to School Refusal** CFDA# 16.540

Grant Period: From **December 1, 2023** To **December 31, 2024**

Grant Number: **2021-JF-05-18393** UEI Number: **JZCAUYN7285**

Federal Award Identification Number and Federal Award Date: **15PJDP-21-GG-04743-TITL 8/18/2022**

Federal Awarding Agency: **US Department of Justice, Office of Justice Programs**

APPROVED BUDGET

See your Egrants Application for details

	<u>Federal & Match</u>
Personnel	
Employee Benefits	
Travel (Including Training)	
Supplies & Operating Expenses	\$2,350
Equipment	
Consultants/Contractual	\$60,893
Other	
Indirect	
FEDERAL TOTAL	\$63,243
MATCH TOTAL	
TOTAL APPROVED BUDGET	\$63,243

Award General Conditions:

1. Grant recipients are advised that DOJ will monitor grants to ensure that funds are expended for appropriate purposes and that recipients are complying with state and federal requirements as described in the grant award contract. This includes timely completion of progress and financial reports, active efforts to achieve and measure stated goals and objectives, appropriate documentation of activities and outcomes, on-going submission of participant data, and adherence to any conditions included in the grant award.
2. All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law.
3. The DOJ reserves the right to withhold grant payments if the grant recipient is delinquent paying any obligation to DOJ such as background check fees, etc. Refusal to provide information requested by DOJ may impact the payment of current or approval of future grant funds.
4. Please be advised that a hold may also be placed on any current or future application or grant payment if it is deemed that an agency is not in good standing on any DOJ grants or other reporting requirements, has other grants compliance issues (including being out of compliance with special conditions) that would make the applicant agency ineligible to receive future DOJ funding, failure to make progress in obtaining project goals and objectives, and/or is not cooperating with an ongoing DOJ grant review or audit.
5. A hold may also be placed on any application or grant payment if it is deemed that an agency is not in compliance with federal civil rights laws and/or is not cooperating with an ongoing federal civil rights investigation.

6. Program Income: To maintain consistent practices with other similar programs, and as a proven practice, projects funded under this announcement are subject to program income guidelines detailed in the federal Office of Justice Programs Financial Guide. Grant award funds received are not program income. Program income is income earned by the recipient, during the funding period, as a direct result of the award. Any fees charged to the participants of your project are considered program income. The amount earned as program income during the length of the grant period must be expended by the end of the grant period and must be used for the purposes and under the condition applicable to the award.
7. All procurement transactions, whether negotiated or competitively bid and without regard to dollar value, shall be conducted in a manner to provide maximum open and free competition.
8. If the grant award budget contains wages, the grantee's records must be maintained in a form that, at any given time, an auditor or DOJ representative would be able to identify the use of Federal and Matching funds. These records should include information such as employee name, rate of pay, hours worked, and amount of time dedicated to the grant project.
9. Award funds will be used to supplement, not supplant, planned or allocated funds.
10. To be allowable under a grant program, all funds (state, federal, and cash match) must be obligated (purchase order issued) or paid for services provided during the grant period. If obligated by the end of the grant period, payment must be made within 30 days of the grant period ending date. Any grant activity outside the project period is not eligible for reimbursement.
11. All budget changes require prior approval from DOJ and must be requested in a grant modification via Egrants.
12. Subgrantees acknowledge that failure to submit an acceptable Equal Employment Opportunity Plan (if required to submit one pursuant to 28 CFR 42.302) that is approved by the Federal Office of Civil Rights, is a violation of its Certified Assurances and may result in the suspension of the grant.
13. Grant funds will be paid to the grantee on a reimbursement basis. Expenses must be incurred and paid for by the agency/organization within the reporting period.
14. Any changes in personnel involved with the grant including the Project Director, Financial Officer, and/or Signatory must be reported to DOJ in a grant modification via Egrants.
15. Fees for independent consultants may not exceed the federal rate of \$650 per eight-hour day unless prior approval is received from DOJ.
16. Reimbursement for travel (i.e., mileage, meals, and lodging) is limited to state rates.
17. Recipient fully understands that DOJ has the right to suspend or terminate grant funds to any recipient that fails to conform to the requirements (special/general conditions and general operating policies) or that fails to comply with the terms and conditions of its grant award.
18. All contracts pertaining to this grant must be submitted to DOJ within 30 days of receipt of Grant Award Documents.
19. If the grant award contains equipment, a request for reimbursement should only be submitted once the equipment is installed and testing has been completed.
20. Positions funded by this grant must have a position description. Submit the position description and name of employee in Egrants within the Monitoring Section under Project Document Attachment.
21. The recipient agrees to cooperate with WI DOJ monitoring to ensure compliance of US DOJ Grants guidelines, Financial Guide, and OJP guidelines, protocols and procedures. Recipient agrees to cooperate with WI DOJ (including the Program Contact, Fiscal Contact, Grants Specialist Monitor, Supervisors, and/or Administration) for this award, including requests related to desk reviews and/or onsite/virtual visits. The recipient agrees to provide to WI DOJ all documentation necessary for WI DOJ to complete the monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set out by WI DOJ for providing the requested documents. Failure to cooperate with WI DOJ monitoring activities may result in actions that affect the recipient's WI DOJ awards, including, but not limited to: withholding and/or other restrictions on the recipient's access to award funds, referral to the WI DOJ designation of High-Risk grantees, or terminate of an award(s).

FORMULA GRANT
ATTACHMENT B

Award Financial Conditions:

The Grantee agrees by acceptance of this grant award that:

1. The Juvenile Justice and Delinquency Prevention Act (JJDP) contains four core requirements with which states must comply in order to receive a share of federal Title II Formula funds. The core requirements are: Disproportionate Minority Contact (DMC); Deinstitutionalization of Status Offenders (DSO); Jail Removal; and Separation of Juvenile Offenders (Sight and Sound Separation).
2. All awards funded under this announcement will be required to maintain compliance with the federal JJDP as a condition of this grant. Failure to maintain compliance may result in a suspension of the grant award. The grant also will be conditional upon the grantee allowing DOJ access to records to determine if the grantee is complying with the JJDP. You do not need to provide any information at this time. DOJ staff will monitor your compliance with the JJDP. Additional information on the four core requirements can be found at <https://ojjdp.ojp.gov/about/core-requirements>.
3. Recipients of awards under this funding announcement for which the purpose of some or all the activities is to directly benefit a set of individuals under 18 years of age as determined at time of application, must make determinations of suitability and submit the required form to WI DOJ before certain individuals may interact with participating minors. Determinations must be made for all individuals who may interact with participating minors. This requirement applies regardless of an individual's employment status with the recipient organization and can include (but not limited to) employees of the recipient agency, consultants, contractors, employees of a contractor, trainees, volunteers, teachers, or mentors. For full details of this special conditions visit the OJP web site at <https://www.ojp.gov/funding/explore/interact-minors>.
4. Reimbursement of cost will be contingent on submission of a roster which must contain event name, dates, attendee name, and agency affiliation. The roster along with copies of paid invoices must be uploaded to the Egrants Fiscal Report within the Monitoring Section. All training events require a roster. Multi-day trainings must have a roster for each day of the training.
5. Programs that use gift cards, tokens, vouchers, or other similar items as incentives to participants must develop a policy defining how the use of those items will be tracked in order to ensure proper and limited usage. The policy must require that subgrantee complete and update an incentive tracking log that contains, at a minimum, the following information: gift card/token/voucher type, gift card/token/voucher number or Identifying Information, staff person's name, participant's initials, date the item was given to participant, value of the gift card/token/voucher, and purpose of the incentive. The policy must also address the security of purchased items, for example where they will be stored and who will have access to them. Upload the incentive policy under Project Document Attachments under the Monitoring section within Egrants. The tracking log will be uploaded in Egrants Fiscal Report within the Monitoring Section each reporting period. All gift cards, tokens, vouchers, or other similar items must be purchased and distributed prior to the end of the grant performance period.
6. Any written, visual, or audio publications, published utilizing grant funds shall contain the following statements: "This project was supported by Grant No15PJDP-21-GG-04743-TITL awarded to WI DOJ by the US Department of Justice, Office of Justice Programs. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice."

Additional guidance relating to publication and printing costs is set out in DOJ Grants Financial Guide under section III, 3.9 Allowable Costs, and in the Code of Federal Regulations (CFR) 2 C.F.R. § 200.461, 2 C.F.R. § 200.315 and Chapter 3.7.

**JUVENILE JUSTICE PROGRAM
ACKNOWLEDGEMENT NOTICE**

Grantee: Jefferson County Date December 2023
Grant No. 2021-JF-05-18393
Project Title: Deflecting Court Involvement Due to School Refusal

The following regulations and obligations (referenced below) apply to your grant award.

- ☒ **PROGRAM REPORTS** must be submitted on a scheduled basis and must be completed in Egrants. Narrative reports on the status of your project are due to DOJ on:

<u>1/12/24</u>	<u>4/12/24</u>	<u>7/12/24</u>	<u>10/12/24</u>
<u>1/30/25 - FINAL</u>			

NOTE: Reports due 01/12 includes October, November and December program activity.
Reports due 04/12 includes January, February and March program activity.
Reports due 07/12 includes April, May and June program activity.
Reports due 10/12 includes July, August and September program activity.

- ☒ **FINANCIAL REPORTS** must be submitted on a scheduled basis and must be completed and certified in Egrants. Supporting documentation must be attached to the Fiscal Report in Egrants. Reports are due to DOJ on:

<u>1/12/24</u>	<u>4/12/24</u>	<u>7/12/24</u>	<u>10/12/24</u>
<u>1/30/2025 - FINAL</u>			

NOTE: Reports due 01/12 includes October, November and December program activity.
Reports due 04/12 includes January, February and March program activity.
Reports due 07/12 includes April, May and June program activity.
Reports due 10/12 includes July, August and September program activity.

- ☒ **EEOP CERTIFICATION FORM** The Office of Justice Programs requires that all subgrantees complete the EEOP Certification form and submit it to the Office for Civil Rights. The EEO Program reporting Tool can be accessed at https://ocr-eeop.ncjrs.gov/layouts/15/eeopLogin2/customLogin.aspx?ReturnUrl=%2f_layouts%2f15%2fAuthenticate.aspx%3fSource%3d%252F&Source=%2F

A copy of the completed Certification Form must be returned with this signed grant award.

- ☒ **OTHER:** Complete and return Certified Assurances and Lobbying/Debarment Forms, enclosed.

ACKNOWLEDGEMENT

The materials referenced above were received and reviewed by the appropriate members of this organization. I also acknowledge receipt of the Grant Award and any attached Special Conditions, as well as receipt of the General Conditions which were previously provided in the Instructions for Filing and Application. I understand that this grant is awarded subject to our compliance with all Conditions, Regulations, and Obligations described in the above materials.

_____, Project Director
Date _____ Jessica Godek

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and
- (c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction", as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

- (a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction;
- (c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or
- (d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531.

Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Jefferson County Department of Human Services, 1541 Annex Road, Jefferson, Wisconsin, 53549-9803

Grantee Name and Address

Deflecting Court Involvement Due to School Refusal

Project Name

Steven Nass, County Board Chair

Date

Signature of Chief Executive (Co. Board Chair, Co. Executive, Mayor)

STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

(1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.

(2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.

(3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--

- a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
- b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
- c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.

(4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--

- a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
- b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;
- c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
- d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.

(5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

(6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.

(8) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application--

- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

FEDERAL AWARD CONDITIONS

1. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2022)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2022, are set out at <https://ojp.gov/funding/Explore/FY22AppropriationsRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2022 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2022 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2022 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.334.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

3. Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "Personally Identifiable Information (PII)" (2 CFR 200.1) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

4. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://www.ojp.gov/funding/implement/training-guiding-principles-grantees-and-subgrantees>.

5. Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

6. Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or - unenforceable, such provision shall be deemed severable from this award.

7. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

8. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

9. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

10. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

11. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

12. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

13. Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

14. Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors) and are incorporated by reference here.

15. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

16. Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

17. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

18. Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

19. Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable,

necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

20. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

- a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
 - b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.
2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--
- a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

21. Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

22. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization) and are incorporated by reference here.

23. Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

24. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or

employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

25. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.

26. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

27. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope Grant Award Modification (GAM) to eliminate any inappropriate duplication of funding.

28. Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

29. Confidentiality of data

The recipient (and any subrecipient at any tier) must comply with all confidentiality requirements of 34 U.S.C. 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23.

30. Recipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

31. Protection of human research subjects

The recipient (and any subrecipient at any tier) must comply with the requirements of 28 C.F.R. Part 46 and all OJP policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.

32. "Methods of Administration" - monitoring compliance with civil rights laws and nondiscrimination provisions

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with applicable federal civil rights laws and nondiscrimination provisions. Within 90 days of the date of award acceptance, the recipient must submit to OJP's Office for Civil Rights (at CivilRightsMOA@usdoj.gov) written Methods of Administration ("MOA") for subrecipient monitoring with respect to civil rights requirements. In addition, upon request by OJP (or by another authorized federal agency), the recipient must make associated documentation available for review.

The details of the recipient's obligations related to Methods of Administration are posted on the OJP web site at <https://ojp.gov/funding/Explore/StateMethodsAdmin-FY2017update.htm> (Award condition: "Methods of Administration" - Requirements applicable to States (FY 2017 Update)), and are incorporated by reference here.

33. Pursuant to Section 223(a)(3)(A)(iii) of the Juvenile Justice and Delinquency Prevention Act of 1974, as amended (34 U.S.C. 11101, et seq.), the chairperson of the State Advisory Group cannot be a full-time employee of the Federal, State, or local government. This prohibition applies also to an Acting Chair, or other person assuming the duties and responsibilities of the Chair, whether permanently or on a temporary basis.

34. The recipient agrees that, consistent with applicable State law, staff directly associated with administration of the OJJDP Formula Grants Program will attend and participate in conferences, workshops, training sessions and other national or regional meetings deemed by OJJDP to be critical to the administration of this Program. OJJDP will determine which staff and the number of staff that should attend each meeting, consistent with the scope and subject matter of the meeting. Cost of attendance will be borne by the recipient as an administrative cost to the grant or paid from State Advisory Group set aside funds under Section 222(d), as appropriate.

35. Required monitoring of subawards. The recipient must monitor subawards under this award in accordance with all applicable statutes, regulations, award conditions, and the DOJ Grants Financial Guide, and must include the applicable conditions of this award in any subaward. Among other things, the recipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of award funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.

CERTIFICATION

Lead Agency's Chief Executive: I certify that applicant will comply with the above-certified assurances.

Signature of Chief Executive (Co. Board Chair, Co. Executive, Mayor)

Steven J. Nass, County Board Chair

Date

Telephone Number

Amendment One to Amended and Restated Intergovernmental Cooperation Agreement Creating MARSH COUNTRY HEALTH ALLIANCE

This Amendment One to the Amended and Restated Intergovernmental Cooperation Agreement ("Amendment") is entered into under authority of Wis. Stat. § 66.0301 and the Amended and Restated Intergovernmental Cooperation Agreement ("IGA") entered into by, among and between the Counties of Dodge, Adams, Columbia, Grant, Green, Iowa, Jefferson, Ozaukee, Rock, Sauk, Waukesha, Washington, and Winnebago, each a duly organized and existing county of the State of Wisconsin relating to the formation of the Marsh Country Health Alliance ("MCHA"). This Amendment shall be effective as of the 1st day of October, 2023.

RECITALS

WHEREAS, the Members of MCHA, as that term is used in the IGA, have determined it to be in the best interests of MCHA to allow for a streamlined process for establishing quorum, adopting a budget, setting the Assessment Rate, electing officers and amending the IGA;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the receipt and adequacy of which are hereby acknowledged, the parties hereto agree as follows:

1. All of the terms, conditions and provisions of the IGA, as amended, shall remain unaltered unless specifically amended herein. As used in this Amendment, underlined and italicized text shall denote new text and stricken text shall denote eliminated text as compared to the original text of the IGA.

2. Section 4.02(A) of the IGA is hereby amended to read as follows:

A. Establish the Commission's annual budget. The Commission's annual budget shall include, without limitation, the following information: (1) anticipated revenues and expenses for the Commission separated by category of revenue and expense; and (2) information related to the allocation of indirect costs to the Commission as compared to the Clearview facility as a whole. Clearview staff shall provide the Members with any additional information necessary to verify the allocation method related to overhead and administrative costs provided, however, that such allocation shall, to the extent practicable, conform to MA guidelines and GAAP standards. By October 1 of each year, Clearview staff shall transmit (by letter or electronic mail) to the Member Representatives a recommended budget for the next fiscal year, together with such other and further information necessary for the Member Board to consider the budget. Any Member has a right to object in writing to the budget

provided such objection is transmitted by letter or electronically to Clearview staff within 15 days of the Member Representative's receipt of the proposed budget. If no objection is received within 15 days, the budget shall be set as recommended by Clearview staff. If an objection is received, the Commission shall set a meeting to consider and adopt a budget.

3. Section 4.04(A) of the IGA is hereby amended to read as follows:

A. Annual Meeting. In each calendar year, an annual meeting of the Member Board shall be held during the month of ~~August~~October. The Chair or his/her designee shall give at least 30 days written or electronic notice of an annual meeting to each Member at the address or electronic address of the Members shown in the records of the Commission. It shall be the responsibility of each Member to inform the Commission of its designated representative to act on behalf of a Member at such meeting. It is the responsibility of each Member to ensure that notices and materials also be provided to corporation counsel, the county clerk or any other person associated with a Member if the Member so desires.

4. Section 4.04(B) of the IGA is hereby amended to read as follows:

B. Agenda. The agenda for each Annual Meeting shall include, but not be limited to the following: ~~set the budget for the following year~~assess dues, set the Assessment Rate for the following year (if an objection to the recommended Assessment Rate is timely received),~~assess dues~~ and receive other reports or information that are in the interests of the Commission.

5. Section 4.04(C) of the IGA is deleted in its entirety and the remaining sections are re-lettered accordingly.

6. Section 4.04(F) of the IGA is hereby amended to read as follows:

E. Quorum and Voting. ~~A majority of Members~~ Dodge County plus at least two (2) other Members shall constitute a quorum necessary to conduct business at the Annual Meeting or any Special Meeting on behalf of the Member Board. Each Member shall have one (1) vote, which shall be cast by the Member Representative, on all business brought before the Member Board. Member Representatives may attend any Member Board meeting by remote communication provided that such remote attendance complies with Wisconsin's Open Meetings Law and such remote communication is conducted consistent with any process established for any specific remote communication method in this IGA, if any. Any Member Representative may call for a weighted vote on any matter of business brought before the Member Board, in which case the Member Representative of each Member shall be entitled to a number of votes equal to the then-current

five-year utilization for the Member as reflected in the then-current annual Assessment Rate Calculation prepared by Clearview staff for purposes of determining the Assessment Rate. Proxy voting shall not be allowed.

7. Section 4.05 of the IGA is hereby amended to read as follows:

4.05 Assessment Rate. By August 1 of each year, Dodge County shall transmit (by letter or electronic mail) to the Member Representatives a recommended Assessment Rate, which will provide the mechanism for funding the Commission's operations for the next fiscal year, together with such other and further information necessary for the Member Board to consider the budget and Assessment Rate. At the meeting of the Member Board in June of each year pursuant to Sec. 4.04(C), the Member Board shall take action on the Assessment Rate that will provide the mechanism for funding the Commission's operations in the next fiscal year. Any Member has a right to object in writing to the budget and Assessment Rate provided such objection is transmitted by letter or electronically to Dodge County at least 30 days prior to the annual meeting of the Member Board. If no objection is received within the deadlines established herein, the budget and Assessment Rate shall be set as recommended by Dodge County. If an objection is received, Thereafter, at the same meeting, the Member Board shall establish the budget and Assessment Rate at the annual meeting, which will provide the mechanism for funding the Commission's operations in the next fiscal year. The Assessment Rate shall consist of two (2) components provided, however, that the Member Board may establish the Assessment Rate higher or lower than the Dodge County recommendation the below formula in the Member Board's discretion:

- A. For all Members other than Dodge County, the Assessment Rate shall be a uniform rate that is prorated to the Members ~~based upon the following formula:~~ and shall take into consideration the lease payments, operation costs, capital costs, expenses established through Commission policy and any other expenses anticipated to be incurred in the next fiscal year. Information and figures contained within the Medicaid Cost Report applicable to Clearview shall be utilized, to the extent possible, in establishing the expenses. The Commission may adopt a policy or policies clarifying the process for billing, payment and calculation of the Assessment Rate.

~~i. The figure entered in Line 21 (NET INCOME OR LOSS) of Section B (SUMMARY OF NET INCOME OR LOSS) of SCHEDULE 11 (SUMMARY OF REVENUES AND EXPENSES) of the Clearview facility's most recent WISCONSIN MEDICAID PROGRAM NURSING HOME COST REPORT for the Clearview facility (a copy of which shall be provided to the Members prior to the Assessment Rate meeting as set forth in Sec 4.04(C)) ("Cost Report");~~

- ~~ii. LESS the attribution of overhead and administrative costs to portions of the Clearview facility unrelated to Marsh Country Health Alliance's operations according to the methodology consistent with the Cost Report and Generally Accepted Accounting Principles standards, which is herein defined as the "LOSS";~~
- ~~iii. LOSS is then adjusted to reflect any additional MA reimbursements. This calculation is defined as "TOTAL LOSS";~~
- ~~iv. TOTAL LOSS is shared proportionally among the Members according to the average annual patient days utilized by a Member in the five (5) year period immediately preceding the year in which the Assessment Rate is determined. A Member's portion will be reflected as a percentage of utilization [(dividing a Member's average patient days for the five (5) years preceding by total facility patient days) ("PERCENTAGE SHARE")];~~
- ~~v. A Member's Assessment Rate is the product of TOTAL LOSS multiplied by the Member's PERCENTAGE SHARE.~~

B. For Dodge County, the Assessment Rate shall consist of the sum of the difference between the sum total of the Assessment Rate proceeds for all Members and the actual costs of the Commission's operations, as determined in the Cost Report after taking into account all revenue of the Commission, both received and anticipated. No Member other than Dodge County is responsible for any shortfall associated with the calculation of the Assessment Rate as a result of an audit or re-calculation. Every Member, other than Dodge County, shall be responsible only for that Member's Assessment Rate calculated as provided herein.

8. Section 4.08(A) is hereby amended to read as follows:

A. Selection and Term of Office. The Chair shall be the Member Representative from Dodge County. The Member Board shall elect a Vice Chair and a Secretary from its membership. All officers shall serve one-year terms. Officers may be removed by a majority vote of the Member Representatives provided, however, that the Chair may be removed only by Dodge County in a manner consistent with Dodge County's appointment and removal process associated with boards and/or commissions. Officers shall serve until a successor is duly elected and qualifies.

9. Article 8 of the IGA is hereby amended to read as follows:

This Amended and Restated Agreement may be amended at any time by ~~unanimous consent~~ majority vote of the all Members. Amendments shall be in writing and shall become effective ~~only after execution by duly authorized Member Representatives~~ as provided in any such amendment.

10. The budget for MCHA for 2024 as presented by Dodge County prior to the Annual Meeting scheduled for August 28, 2023, is hereby adopted. The Assessment Rate for MCHA for 2024 is hereby set as recommended by Dodge County as set forth on the attached Exhibit A.

11. Execution of this Amendment certifies compliance with Article 8 of the IGA.

IN WITNESS WHEREOF, the parties have executed this Amendment effective as of the 1st day of October, 2023.

On behalf of ADAMS COUNTY:

By: _____

On behalf of COLUMBIA COUNTY:

By: _____

On behalf of GRANT COUNTY:

By: _____

On behalf of DODGE COUNTY:

By: _____

On behalf of GREEN COUNTY:

By: _____

On behalf of IOWA COUNTY:

By: _____

On behalf of JEFFERSON COUNTY:

By: _____

On behalf of OZAUKEE COUNTY:

By: _____

On behalf of SAUK COUNTY:

By: _____

On behalf of WAUKESHA COUNTY:

By: _____

On behalf of ROCK COUNTY:

By: _____

On behalf of WASHINGTON COUNTY:

By: _____

On behalf of WINNEBAGO COUNTY:

By: _____

RESOLUTION NO. 2023-_____

Amending the Marsh Country Intergovernmental Cooperation Agreement for Jefferson County Human Services

Executive Summary

Jefferson County Human Services is part of an Intergovernmental Cooperation Agreement with twelve other counties which created the Marsh Country Health Alliance (MCHA). The member counties are allowed use of the Clearview Behavioral Health Facility located in and operated by Dodge County. Per the terms of the existing intergovernmental agreement, the member counties meet annually to establish the budget and annual rate assessment for each member county. The most recent assessment for Jefferson County was only \$594 as over 85% of the utilization is from Dodge and Waukesha counties compared to Jefferson's 0.40%. Past assessments for Jefferson County were: 2020 \$1643 , 2021 \$1246 , and 2022 \$1246.

The Marsh Country Health Alliance wishes to streamline the budget and rate setting process to allow member counties to remotely object to any parts of the budget or annual rate setting assessment. Per the terms of the amendment, members will not be required to attend the annual meeting for the budget or rate setting proposal to become effective. If no objections are received by the time of the annual meeting, the budget and assessment rate shall be set as recommended by Dodge County at the annual meeting.

This resolution authorizes Jefferson County Human Services to execute the attached Amendment One to Amended & Restated Intergovernmental Cooperation Agreement Creating Marsh Country Health Alliance. The Human Services Board considered this resolution at its meeting on December 12, 2023, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County Human Services would like to remain a member of the Marsh Country Health Alliance, and

WHEREAS, Jefferson County Human Services staff and Jefferson County Human Services Board members receive and review the annual communication, budget, and rate assessment recommendations from Dodge County for the Marsh Country Health Alliance, and

WHEREAS, Jefferson County Human Services agrees with the proposed revisions to the Marsh Country Intergovernmental Cooperation Agreement.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors that Jefferson County Human Services is authorized to execute Amendment One to Amended and Restated Intergovernmental Cooperation Agreement for the Marsh Country Health Alliance, effective October 1, 2023, and

BE IT FURTHER RESOLVED, that a Supervisor Russell Kutz, Jefferson County's member representative on the Marsh Country Health Alliance Commission, is authorized to sign

this amendment on behalf of Jefferson County.

Fiscal Note: The proposed assessment for Jefferson County Human Services for 2024 has already been incorporated into the 2024 budget.

Referred By:
Human Services Board

12-12-2023

REVIEWED: Corporation Counsel: DHT ; Finance Director:

